

ROUTE 66 CRUISERS CAR CLUB OF SPRINGFIELD, ILLINOIS
BY-LAWS AND RULES OF ORDER

ARTICLE I – PURPOSE

For the promotion and enjoyment of automotive type events on and around Illinois Route 66 as an incorporated club in the State of Illinois.

ARTICLE II – MEMBERSHIP

Section A – Requirements:

1. Prospective members must be a licensed driver, eighteen (18) years of age or older and own at least one (1) vehicle that is twenty-five (25) model years of age or older; or, other interest as approved by the Board.
2. Prospective members must apply for membership using the Club's official application. Applications, when submitted, must be accompanied by the \$10 fee. The Board will review all new applications. An applicant becomes a member when he/she meets the qualifications as set forth in Article II, Section A, Item 1; and a majority of the members of the Board approve the application. Applicants failing to receive approval will be refunded their \$10 membership fee and may re-apply when they are able to meet the requirements and overcome the reasons for non-approval.
3. Prospective members must be sponsored by a Club member in good standing.
4. A member must own a qualifying vehicle (per this Section) at the time he/she applies for membership renewal each year.

Section B – At-Large Member

From time to time it may be necessary for the President to appoint a person that does not qualify to be a member as defined in Article II, Section A, to become a member in order to serve as the club's Newsletter Editor or Webmaster. Such person, when appointed by the President and approved by the Board shall pay membership dues and receive all the benefits afforded a regular member.

Section C – Dismissal

1. All Club members attending Club functions, meetings or events, or Club sponsored functions or events, are expected to conduct themselves in a manner that best serves the interest of the Club. Use of foul language, being or becoming intoxicated, use of illegal drugs or stimulants, loudly playing music, interfering with Club operations, or other such behavior at functions, meetings or events shall be deemed cause for dismissal.
2. A Club member shall be considered for dismissal only when a formal complaint – either verbally or in writing – is submitted to, or by, the Club President. Complaints may not be submitted anonymously.
3. Upon receipt of the complaint, the Club President shall inform all members of the Board by bringing the issue to the next regularly scheduled Board meeting. If a majority of the members of the Board approve, a hearing for the dismissal shall be held at a time and place set forth by the President.
4. Notice of the hearing shall be given to the accused member (defendant) either by phone, email, or regular mail. The President is obliged, but not obligated, to convene the meeting when it is mutually beneficial to the defendant and the Board.

5. At the hearing, the defendant shall state his/her reason(s) for not being dismissed. The Board shall consider all relevant facts of the issue and vote for or against dismissal of the defendant. A majority vote, either for or against, is necessary to determine dismissal or retention of the defendant's membership. Failure by the defendant to appear at the hearing shall constitute automatic dismissal.
6. The results of the hearing shall be provided to the defendant either verbally, by phone, email, or regular mail.

ARTICLE III – DUES

1. Dues are \$10.00 annually and are payable on or before April 15th of each year.
2. Members who do not pay their annual dues on or before April 15th of the year shall be removed from the membership list. They will no longer receive the Club's newsletter, nor will they be eligible to benefit from any function paid for with Club funds (e.g., the Club's annual picnic and Christmas party).
3. Members who subsequently pay their annual dues shall be re-instated and will again be eligible to receive the Club's newsletter and benefit from future club sponsored functions.
4. New members who joined the Club and paid dues on or after September 1 of the previous year are automatically renewed for the current year.
5. The Secretary shall notify the President after April 15 the name of any Board member who has not paid his/her dues. Failure of a Board member to pay his/her dues by April 15th shall constitute immediate impeachment of his/her Board position.

ARTICLE IV – ELECTIONS

Section A – Nominations of Club Officers and Board of Directors

1. A nominating committee, appointed by the President, shall present a slate of nominees to the membership at the November membership meeting.
2. Election of Officers and Director positions shall take place at the December membership meeting.
3. Newly elected Officers and Directors shall take office at the January Board meeting.
4. During even-numbered years, the slate of nominees shall consist of the President, Vice-President, Treasurer and Secretary. During odd-numbered years, the slate of nominees shall consist of all Director positions.
5. The official ballot shall be sent to all active members as part of the November newsletter. The ballot will instruct members on how to submit their vote. Ballots must be submitted on or before the start of the December membership meeting.
6. When there are two or more persons nominated for the same position, each person's name shall appear on the ballot for that position in alphabetical order by last name; except that if an incumbent is running for re-election, his/her name shall be listed first.
7. If an incumbent is running unopposed, the question "Shall (the incumbent's name) be retained as (title of the position)? YES ___ NO ___ (please check one)" shall appear on the ballot for that position.

Section B – Terms of Office

1. Each person elected to a position shall serve a term of two (2) years.
2. Each person appointed to a vacant elected position shall serve in that position until it is up for re-election.
3. The office of President, Vice-President, Treasurer and Secretary shall be up for election in December of even-numbered years. Each of these officers shall serve in their respective elected positions the following odd-numbered and even-numbered years. (Example: elected December 2014, serve as an officer 2015 and 2016)

4. The Director positions shall be up for election in December of odd-numbered years. Each of these Directors shall serve in their respective positions the following even-numbered and odd-numbered years. (Example: elected December 2015, serve as Board member 2016 and 2017)

Section C – Board Member Dismissal

1. A person, holding a position as an officer or member of the Board may be dismissed if he or she fails to carry out the duties of his/her position. Such actions causing dismissal are, but not limited to, failing to attend three or more Club meetings or events, failing to serve in the capacity of that position while attending club meetings or events.
2. An action to dismiss a person holding a position as an officer or director can only be initiated by the President or Vice-President.
3. A person holding a position as an officer or director is dismissed when such action is presented by the President or Vice-President and the decision to dismiss is approved by a majority vote of the Board.

Section D – Voting

1. Annual elections of officers and directors shall be one (1) vote per membership.
2. Unless otherwise directed by the Board, all other Club business requiring a vote shall be by voice vote or show of hands.

ARTICLE V - OFFICES

Section A – Officers and Directors

1. The elected offices of the Club shall be President, Vice-President, Secretary, Treasurer, Merchandise Director(s), Door Prizes Director(s), Set-up and Parking Director(s), and Registration Director(s). Offices appointed by the President shall be Sergeant(s) at Arms, Newsletter Editor, Webmaster and other offices as recommended by the Board.
2. The Board shall be comprised of all elected offices and any appointed office at the discretion of the President.
3. The President, Vice-President, Secretary and Treasurer may not hold another elected office within the Club during the tenure of their office.
4. Other elected officers, and or their spouses, may hold more than one elected office within the Club, but not more than two elected offices at the same time.

Section B – Vacancy

1. A vacancy in any elected office shall be filled through appointment by the Board until such time as an annual election is conducted.

Section C – Duties

1. President
 - a. Preside at all meetings of the club.
 - b. Call special Board meetings when Club business requires it.
 - c. Present trophies at judged Club events.
 - d. Set an example of proper conduct for other Club members.

e. Facilitate the growth and maintenance of the Club. This includes maintaining a high level of quality for Club cruise-ins and improving cruise-ins.

2. Vice-President

a. Shall assume the duties of the President in his/her absence or inability to serve.

b. Assist other Board members as needed and able.

c. Facilitate the growth and maintenance of the Club. This includes maintaining a high level of quality for the Club cruise-ins and improving the cruise-ins.

3. Secretary

a. The Secretary shall keep a record of all meetings of the Club.

b. Responsible for taking the minutes of the Board and membership meetings.

c. Responsible for the Club's correspondence.

d. Forwards membership fees to the Treasurer.

e. Assist other Board members as needed and able.

4. Treasurer

a. Receives all money of the Club.

b. Shall keep an accurate account of receipts and expenditures. Keeps the books and checking account.

c. Shall pay out funds for normal operating expenses and other expenditures as authorized by the Club.

d. Provide a complete report of income and expenses at each meeting.

e. Receives registrations and fees associated with Club events (e.g., Car Show, Christmas Party).

f. Assist the other Board members as needed and able.

5. Directors

a. Each Director shall assist at Club functions as prescribed by their individual responsibilities.

i. Merchandise Director(s)

1. Maintain inventory of the Club's merchandise.

2. Handle the sale, distribution and ordering of Club merchandise.

3. Assist other Board members as needed and able.

ii Door Prize Director(s)

1. Responsible for the purchase or acquisition of door prizes for Club events.

2. Responsible for the storage of door prizes.

3. Responsible for conducting the drawing of door prizes at Club events.

4. Assist other Board members as needed and able.

iii Set-up and Parking Director(s)

1. Responsible for unloading and loading the Club's property that is used for Club events.

2. Responsible for parking vehicles at Club events.

3. Assist other Board members as needed and able.

iv Registration Director(s)

1. Responsible for the registration of vehicles at Club events.

2. Assist other Board members as needed and able.

6. Sergeant(s) at Arms.

Responsible for enforcing Club regulations and policies at all Club functions.

7. Newsletter Editor

- a. Assures the preparation and mailing of the Club Newsletter.
- b. Develop and create fliers for Club events.

8. Webmaster

Keeps the Club Website up-to-date in compliance with the purpose and standards of the Club.

ARTICLE VI – MEETINGS

Section A – Time and Place

Meetings shall be held the second Thursday of the month at a time and place determined by the President.

Section B – Materials

All materials set out for distribution during a Club meeting must have the approval of the member(s) acting as Registrar. Unapproved material(s) shall be removed by the Sergeant(s) at Arms to be returned, upon request, to the person(s) responsible for the materials(s).

Section C – Executive Meetings

1. The Board of Directors shall meet a minimum of once a month.
2. A Board member may not miss more than three meetings a year without good cause.

Section D – Order of Business

1. Introduction of new members at the meeting.
2. Approval of minutes of previous meeting.
3. Reports of standing committees, executive committees, Treasurer, etc.
4. Reports of special committees.
5. Old business.
6. New business.

ARTICLE VII – LIABILITY

Individual members are not liable for any claims or debts against the Club. The Club is liable only to the extent of its treasury and property.

ARTICLE VIII – CLUB DISSOLUTION

Should the Club decide to dissolve, the Secretary of State's rules for dissolution of a non-profit corporation are to be followed.

ARTICLE IX – CHANGES TO THE BY-LAWS

These By-Laws may be amended, after Board approval, at any regular membership meeting of the Club by a simple majority vote of the members present and voting; provided notice of the proposed amendment(s) were given at the preceding Club membership meeting.

ARTICLE X – CLUB POLICY

1. The Board may authorize a memorial not to exceed \$50.00 on behalf of a deceased member.
2. The Board may not spend more than \$200 on a single purchase without approval from the membership obtained at a regular monthly meeting except in the following circumstances: (a) the purchase is authorized in the budget of an event promoted by the Club, or (b) the purchase is necessary to maintain the operational capabilities of the Club.
3. The Board may authorize donations not exceeding \$200 to local charities or worthwhile organizations.
4. The Board may authorize a committee to audit the Club's financial account(s).
5. The Board may authorize a committee to audit the property of the Club.
6. Members may not have their vehicle(s) featured in the Club's newsletter more than once every two years.
7. Members may not have their vehicle(s) featured on the Club's dash plaque more than once every year.
8. Persons under the age of eighteen (18) are not permitted to sell tickets or collect money at Club events.
9. Notification of membership expiration will be sent with the last newsletter.

ARTICLE IX – Annual Club Christmas Party

Each year, provided sufficient funds are available, the President shall appoint a committee to conduct the club's annual Christmas party. The committee shall be responsible for selecting a site to host the party; determining the food and drink choices provided to attendees; and, to purchase a selection of various gifts for member attendees.

Those club members who desire to attend the party shall pay an amount sufficient to cover the costs associated with the dinner. Additional charges will be applicable for those attending other than the member and his/her guest. The fee to attend the party shall be determined each year by the 'committee' and approved by the Board.

The fee paid by a club member for himself/herself and for his/her guest shall be refunded to the club member at the party provided the club member has attended at least four (4) club events during the calendar year. Club members who did not attend at least four (4) club events during the calendar year, and who paid the fee to attend the party, will not receive a refund of the fee.

A club event is any membership meeting, cruise-in or the club's annual car show.

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